

**VILLAGE OF NORTH RIVERSIDE
BOARD OF TRUSTEES MEETING APRIL 17, 2023
COUNCIL CHAMBERS 7:00 PM**

Mayor Mengoni called the meeting to order with a Roll Call. In attendance were Trustee Bianco, Trustee Czajka, Trustee Demopoulos, Trustee Flores, Trustee Mandel and Trustee Sarro.

Others in attendance were Administrator Scarpiniti, Finance Director Lawler, Attorney Murphy, Police Chief Ehrenberg, Fire Chief McDermott, Recreation Director Broderick and Public Works Director Ranieri.

APPROVAL OF AGENDA

Trustee Czajka moved and Trustee Bianco seconded to approve the agenda for this meeting as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Flores, Mandel, Sarro

NAYS: None

Motion carried

BIDS: None

CASH RECEIPT REPORT

Trustee Sarro moved and Trustee Flores seconded to approve the Cash Receipt Report for the month of March, 2023 totaling \$2,474,142.22. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Flores, Mandel, Sarro

NAYS: None

Motion carried

APPROVAL OF MINUTES

Trustee Demopoulos moved and Trustee Bianco seconded to approve the Village Board of Trustees Meeting Minutes from the April 3, 2023 meeting as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Flores, Mandel, Sarro

NAYS: None

Motion carried

AUDIENCE- None

MAYORAL REPORT

Mayor Mengoni read a letter from Komarek School Superintendent thanking the Village and Police Department for providing the school with a strong police presence throughout the school year. It is extremely helpful with traffic control and getting everyone in and out safely. It was great to have an officer stop by regularly and walk the building.

Mayor Mengoni congratulated Officer Josh Czerak for receiving an award from the Alliance Against Intoxicated Motorist for his 100th DUI arrest. Members of the AAIM presented Officer Czerak with the award at this meeting.

REPORT OF TRUSTEES

Trustee Bianco

Trustee Bianco read the following Community Development Report:

The following is a summary of activity from the Community Development Department for the month of February, 2023:

The following is a summary of activity from the Community Development Department for the month of March 2023:

Building Reviews and Inspections:

- Presales – The Community Development Department performed 9 single-family inspections and one multi-family inspection totaling \$4,136.25 in revenue.
- Permit Totals – The Community Development Department issued 30 residential and commercial permits totaling \$7,290.05 in revenue.
- Permit Submittals – 39 residential and commercial permits were submitted for review.
- Inspections – 97 building inspections were conducted.

Code Enforcement:

Staff issued 32 Notices of Violation in the month of March, with the majority being addressed upon receipt of first notice. Final notices were sent to property owners who have not complied and informed tickets will be issued if violation are not addressed by the final inspection date.

REPORT OF TRUSTEES (continued)

Staff continues to check real estate listings for properties advertising bedrooms in basement and remodel work conducted without permits. Four homes listed for sale were sent Notice of Violation for work conducted without permits. Residents were required to submit for an “after the fact” permit and have required inspections conducted to make sure work meets code requirements. Staff also contacted real estate agents with homes advertising bedrooms below grade and informed them of the code.

Rental inspections for multi-family and single-family homes are progressing and should be completed by the end of May. Property owners were given a list of the code requirements when submitting their registration paperwork so they can address some of the common code items before the inspection is conducted.

Staff has increased the inspections of the commercial properties along Harlem Avenue, Cermak Road and 26th Street to ensure property owners and tenants are addressing the debris along fences, in landscape areas and parking lots. Notices have been sent to each property owner informing them they need to increase maintenance to keep up with the amount of debris that Staff has noticed on a daily basis. Further violations will result in citations being issued to the property owner.

After the long winter, which brought several days of high winds, the alleys adjacent to the residential properties may contain windblown debris and litter. Please clean up the alley behind your property and remember to maintain the grass and weed height along the alley at a height of six inches (6”) or less.

The Community Development Department would like to take this opportunity to remind residents of the following code issues that many residents inquire about:

- Remove holiday lights from structure (s)
- Obtain required dog license and clean up after your dog on both your property and the property of neighbors.
- Maintain grass and weeds at a height not to exceed six inches (6”).
- Garbage and recycling containers, along with bulk items, cannot be placed on the parkway for scavenger pickup prior to six p.m. of the day preceding collection and must be removed by seven p.m. of the day of collection.

Rodent Abatement:

REPORT OF TRUSTEES (continued)

For the month of March 2023, the Community Development Department received one call from a resident reporting rodent activity in the alley. First Illinois Systems responded to the call and conducted an inspection of the alley and checked surrounding properties for evidence of rodent harborage.

Evening inspections of the alleys were conducted by First Illinois Systems to check for rodent activity. Conditions were very good throughout the town.

As warmer weather is arriving, please be mindful of overflowing trash and making sure there is no overflow on the ground and the lids closed. Residents with bird feeders must make sure to clean the ground under the bird feeders on a daily basis and please do not put food out for animals. Dog feces must be cleaned on a daily basis to prevent rodent activity in your yard and your neighbors.

Alleys with bait stations were serviced and broken bait boxes replaced.

Please report any rodent activity or concerns to the Community Development Department.

Trustee Czajka

Trustee Czajka reminded residents about the Shredding Event taking place on April 22nd from 10am-12pm. The North Riverside Players will be having their performance of the Music Man on April 28th-30th and May 5th-7th. For ticket information please go to www.nrplayers.com. Trustee Czajka also reminded residents about Transportation Exploration Day on May 3rd from 4-6pm in the police parking lot.

The WSSRA will be hosting their annual Derby Gala on May 6th from 4-7pm at D'Augustino's in River Grove. Lastly, be on the look out for the Summer Guide that will be delivered shortly.

Trustee Demopoulos

Trustee Demopoulos thanked the board, staff, and department heads for the love, support and respect during his time serving North Riverside as a trustee.

Trustee Flores

Trustee Flores read a thank you letter from Renee Walker thanking the North Riverside Fire Department for responding to call regarding her son. Their good work did not go unnoticed and her son is showing great improvement.

REPORT OF TRUSTEES (continued)

Trustee Mandel

Trustee Mandel stated the National Guard is hosting a Fun Drive Event and accepting goods such as backpacks, books, electronic, housewares, small furniture and more. Please drop off items at the National Guard at the Family Assistance Center.

Trustee Mandel thanked the board, staff, police department and fire department and voters for allowing her to serve as a trustee. She asked the board to please continue to provide the resources to the departments to stay safe and protect the residents. Trustee Mandel also thanked her family for their support and has met a lot of great people in our town. She will continue to be a caring resident and wished the best of luck to the new board. She is proud to be the first Latina to be elected to North Riverside.

Trustee Sarro

Trustee Sarro thanked the residents that attended Coffee with the Mayor. The next meeting will be in July. She reminded residents about the hearing on April 20th that is open to the public regarding the sign ordinance and variation request.

Trustee Sarro called for budget meeting dates starting on May 15th immediately following the Village Board Meeting. The next date is May 17th at 7pm and May 20th beginning at 10am.

CORRESPONDENCE-None

APPROVAL OF BILLS

Trustee Sarro moved and Trustee Flores seconded to approve the List of Bills submitted for this meeting totaling of \$318,683.95 and to have them paid out of proper funds when such funds become available. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Flores, Mandel, Sarro

NAYS: None

Motion carried

ORDINANCES AND RESOLUTIONS- None

UNFNISHED BUSINESS- None

NEW BUSINESS

Mayor Mengoni presented Trustee Demopoulos with plaque for serving as a Trustee for 12 years. He thanked him for his many years of service and wished him well.

ADJOURNMENT

Trustee Bianco moved and Trustee Demopoulos seconded to adjourn this meeting at 7:25 pm. Motion carried unanimously.

Respectfully Submitted,

**KATHY RANIERI
VILLAGE CLERK**