

**VILLAGE OF NORTH RIVERSIDE
BOARD OF TRUSTEES MEETING, March 20, 2017
COUNCIL ROOM 7:00 PM**

Mayor Hermanek called the meeting to order at 7:00 pm with a Pledge of Allegiance and a Roll Call. In attendance were Trustee Bianco, Trustee Czajka, Trustee Demopoulos, Trustee Mengoni and Trustee Wilt. Trustee Decosola was absent.

Others in attendance were Finance Director Scarpiniti, Administrator Belmonte, Recreation Director Mrozik, Police Chief Niemann, Fire Chief Basek, Public Works Director Kutt and Attorney Horvath.

APPROVAL OF AGENDA

Trustee Demopoulos moved, seconded by Trustee Mengoni to approve the agenda for this meeting as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ABSENT: Trustee Decosola

BIDS- None

CASH RECEIPT REPORT

Trustee Wilt moved, seconded by Trustee Demopoulos to accept the Cash Receipt Report for the month of August, 2015 in the amount of \$1,768,584.65. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ABSENT: Trustee Decosola

APPROVAL OF THE MINUTES

Trustee Mengoni moved, seconded by Trustee Bianco to approve the March 6, 2017 Village Board Meeting Minutes as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ABSENT: Trustee Decosola

REPORT OF TRUSTEES

Trustee Bianco (Streets, Alleys, Sidewalks & Refuse)- No report

Trustee Bianco read the following report from the Recreation Department on behalf of Trustee Decosola:

The Recreation Department will be reaching out to the community in the next Fun Guide to gather interest in maintaining a community garden. The book will arrive on doorsteps in mid-April. If you or anyone you know is interested, please spread the word.

The 2017 Youth Basketball season has come to a close. This was one of our largest leagues yet boasting 355 children making up 39 teams. We are grateful that Komarek worked with us, allowing us to use their gym for both practices and games. The mayor will have more on this later in the meeting.

Trustee Czajka (Buildings Public Grounds, Lights, Public Services & Transportation)

Trustee Czajka reminded residents about the upcoming Komarek School 80th Anniversary later this month.

Trustee Decosola (Judiciary, Ordinances, Recreation)- Absent

Trustee Demopoulos (Water, Sewers, Drainage & Zoning)

Trustee Demopoulos submitted the Brookfield North Riverside Water Commission Meeting Minutes and Agenda for the March 8, 2017 meeting with the Clerk's Office.

Trustee Demopoulos stated that Village Engineer John Fitzgerald has prepared a resolution for tonight's meeting, the resolution will be included in the Village's CDBG Application which must be submitted by Friday, March 24, 2017. This year the Village is asking for a grant to replace water mains. Attorney Horvath will cover the resolution under his report.

Trustee Mengoni (Police, Fire & License)-No report

Trustee Wilt (Finance, Health & Appropriations)

Trustee Wilt read the following report from the Finance, Health & Appropriations Committee Meeting held on March 13, 2017:

REPORT OF TRUSTEES (continued)

Item #1: Review of Personnel Rules and Regulations Updates: Administrator Belmonte informed the committee that he and the department heads have had several meetings with Felicia Frazier from Odelson & Sterk to update the Village's Personnel Rules and Regulations Manual which was last done in 2007. He explained there have been a number of a legislative change over the past 10-years which needed to be addressed. Ms. Frazier fielded a number of questions from the committee and board members explaining different sections of the manual. Committee members asked for more time to review the manual and get their comments to the Administrator by Monday, March 20th. The Administrator will forward them to Attorney Frazier who will get back to the committee with an updated draft to review and approve.

Item #2: Discussion on Opting Out of the Cook County's Minimum Wage & Sick Time Ordinance: Administrator Belmonte distributed an ordinance from the Village of Barrington who opted out of the County's new minimum wage and sick time ordinance. The Administrator mentioned that the Villages of Rosemont and Oak Forest have also opted out. Cook County's ordinance raised the minimum wage to \$10.00 an hour effective July, 1, 2017 and raises it \$1.00 a year for the next two years topping out at \$13.00 on July 1, 2019. The Administrator has talked to surrounding communities and Brookfield, Hillside, Forest Park and Riverside all have said they will be discussing opting out of the county's ordinance. The Village of North Riverside currently follows the State minimum wage of \$8.25 per hour. He noted that the ordinance exempts municipalities but applies to all other employers. Once more information is gathered by our Village Attorney, the committee will meet to determine what direction the Village will take.

Item#3: Discussion on New Purchasing Policy: Finance Director Scarpiniti distributed the Village of North Riverside's proposed Purchasing Policy for review by the committee and board members. She explained that the Village generally follows this policy but it was never written down. She explained that with the new software from BS&A everything will be done electronically. The biggest change to the policy is the Purchasing Approval Matrix which shows who needs to approve purchases at certain dollar amounts and when verbal and written quotes are required. There were a few questions asked by the committee then Trustee Mengoni moved and Trustee Wilt seconded to adopt the Village's Purchasing Policy. Both committee members present voted yes to adopt the policy. Chairman Wilt polled the Mayor and trustees Bianco and Czajka who also approved.

Trustee Wilt moved and Trustee Bianco seconded to adopt a Purchasing Policy and to have the Village Attorney prepare the proper resolution for passage. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ABSENT: Trustee Decosola

MAYORAL REPORT

Mayor Hermanek stated in the early morning hours on Friday February 17th, an armed robbery was reported. With the quick response from our North Riverside Police Department all offenders were apprehended. Mayor Hermanek stated this was a group effort and all should be commended. With that being said, Mayor Hermanek presented a Unit Citation Award to the entire department on behalf of the Village.

CORRESPONDENCE- None

APPROVAL OF BILLS

Trustee Wilt moved, seconded by Trustee Demopoulos to approve the list of bills submitted for this meeting totaling \$95,105.66 and to have the bills paid out of proper funds when such funds become available. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ABSENT: Trustee Decosola

ORDINANCES AND RESOLUTIONS

Trustee Wilt moved and Trustee Czajka seconded a Resolution to Access GIS Data from Cook County Assessor's Office (**17-R-01**) and to waive the reading. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ABSENT: Trustee Decosola

ORDINANCES AND RESOLUTIONS (continued)

Trustee Wilt moved and Trustee Mengoni seconded a Resolution to Approve the Village of North Riverside's Purchasing Policy **(17-R-02)** and to waive the reading. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ABSENT: Trustee Decosola

Trustee Demopoulos moved and Trustee Bianco seconded a Resolution Authorizing the Village President and Village Clerk to Sign the CDBG 2017 Program Year Application **(17-R-03)** and to waive the reading. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ABSENT: Trustee Decosola

UNFINISHED BUSINESS- None

NEW BUSINESS

Mayor Hermanek presented the 5th and 6th grade and 7th and 8th grade recreation basketball champions with their trophies.

AUDIENCE

Chris Kribalis, president of the 2714 Fire Union, read a Vote of No Confidence letter about Chief Basek to the board. Mayor Hermanek responded with a list of Chief Basek's accomplishments throughout his many years of service. He also expressed his disappointment to Mr. Kribalis about letter and mentioned this was not the time nor place for this to happen.

Barbara Wilson mentioned the importance of voting and thanked the board for their dedication.

Jim Zak shared his opinions about the way the Fire Union addressed the board at this meeting.

ADJOURNMENT

Trustee Czajka moved, seconded by Trustee Bianco for adjournment at 7:45 pm. Motion carried unanimously.

Respectfully submitted,

**KATHY RANIERI
VILLAGE CLERK**