

**VILLAGE OF NORTH RIVERSIDE
BOARD OF TRUSTEES MEETING SEPTEMBER 19, 2016
COUNCIL ROOM 7:00 PM**

Mayor Hermanek called the meeting to order with a Pledge of Allegiance and a Roll Call. In attendance were Trustee Bianco, Trustee Decosola, Trustee Czajka, Trustee Demopoulos, Trustee Mengoni and Trustee Wilt.

Others in attendance were Administrator Belmonte, Finance Director Scarpiniti, Attorney Hayes, Police Chief Niemann, Public Works Director Kutt, Recreation Director Michalik and Fire Chief Basek.

In the absence of Clerk Ranieri, Trustee Mengoni moved and Trustee Bianco seconded to appoint Administrator Belmonte as Clerk pro tem. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Decosola, Demopoulos, Mengoni, Wilt
NAYS: None. Motion carried

APPROVAL OF AGENDA

Trustee Demopoulos moved seconded by Trustee Mengoni to approve the agenda for this meeting as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Decosola, Demopoulos, Mengoni, Wilt
NAYS: None. Motion carried

BIDS- None

CASH RECEIPT REPORT

Trustee Wilt moved and Trustee Demopoulos seconded to approve the Cash Receipt for the month of July, 2016 totaling \$1,782,957.93. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Decosola, Demopoulos, Mengoni, Wilt
NAYS: None. Motion carried

Trustee Wilt moved and Trustee Demopoulos seconded to approve the Cash Receipt Report for the month of August, 2016 totaling \$1,775,044.56. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Decosola, Demopoulos, Mengoni, Wilt
NAYS: None. Motion carried

APPROVAL OF MINUTES

Trustee Demopoulos moved and Trustee Mengoni seconded to approve the minutes from the September 6,, 2016 Village Board of Trustees Meeting as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Decosola, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

REPORT OF TRUSTEES

Trustee Bianco- (Streets, Alleys, Sidewalks & Refuse)

Trustee Bianco scheduled a Committee Meeting for September 26th at 6:00pm. He also thanked the Recreation Department and all departments for a wonderful Autumn Fest.

Trustee Czajka-(Buildings, Public grounds, lights, Public Services & Transportation)

Trustee Czajka congratulated the Recreation Department for a successful Autumn Fest.

Trustee Decosola- (Judiciary, Ordinances, Recreation)

Trustee Decosola read the following report from the Parks and Recreation Department:

The Parks and Recreation Department would like to thank all the Village Departments for assisting this past weekend for the Autumn Fest and Chili Cook-Off. We are so grateful to all of the organizations that provided delicious chili and scarecrows for the contest. Thanks to our sponsors for providing prizes for the winners, the children's activities, food products and of course, the wonderful fireworks finale. Over 2,000 people came out for this true celebration of community.

This past Sunday, we had wonderful weather for our Fall Flea Market. If you missed it, be sure to pencil in the Holiday Bazaar in November.

The North Riverside Players will be opening their fall production of A Midsummer Night's Dream on Friday, September 30th. Tickets can be purchased at the door, online or by phone. Please be sure to pick up a flyer next to the Board Room doors.

REPORT OF TRUSTEES (continued)

Trustee Demopoulos(Water, Sewers, Drainage & Zoning)

Trustee Demopoulos called for a Committee Meeting on September 26th following Trustee Bianco's meeting at 6:00pm.

Trustee Mengoni- (Police, Fire & License)

Trustee Mengoni called for a Committee Meeting on October 3rd at 6:00pm and also thanked Teresa Michalik and the Recreation Department for the successful Autumn Fest.

Trustee Wilt (Finance, Health & Appropriations)

Trustee Wilt read the following memo from Finance Director Scarpiniti as follows:

As you are fully aware, Village Staff has been diligently working the past several months to find a comprehensive replacement for the Village's financial management and recreation program registration accounting software packages. These items were discussed during the budget hearings in May and approved for replacement during the fiscal year in budgeted amounts of \$150,000 and \$25,000 respectively.

With respect to the Village's financial management software system, RFP's were sent out to five leading software companies, with three vendors providing complete proposals: BSA, Tyler Technologies and Accela. Accela withdrew their proposal for consideration early within the process. Village Staff interviewed and participated in software demos of all modules offered by BSA and Tyler.

After careful consideration, I am recommending the Village purchase all modules of the BSA financial management package. This software package offered the most comprehensive coverage to fit the Village's needs, has proven reliability, and provided the greatest flexibility to conform to the Village's internal control processes. It was also extremely user friendly. The BSA software will allow the Village to transition towards a more efficient and paperless management system village wide; providing bar coding for water bills and all accounts receivables, electronic processing and approval of purchase orders and mobile entry capabilities for field inspectors in the Building Department. It will also afford all departments with greater access to financial data in a more timely and user friendly matter.

BSA has a long list of municipal clients in the Chicagoland area and has a superior reputation for reliability and customization to its user's needs. They also have converted the most customers from the Village's previous software system MSI and have a proven track record in the municipal arena. Amongst some of the Illinois communities using their software products include Northbrook, Libertyville, Vernon Hills, Grayslake and countless park districts. This

REPORT OF TRUSTEES (continued)

product will compliment nicely the new Recreation registration and program software management system as it interfaces with their recommended product RecPro and offers full accounting management integration at an affordable price.

BSA's comprehensive software package totals \$148,015 with all training and maintenance support for the first year included in purchase price. This account is just below the \$150,000 budget approved for the purchase. RecPro's total purchase is \$5,250 and is well below the \$25,000 budget originally approved. Annual maintenance costs for both software products are extremely reasonable at approximately \$7,750 and \$4,500 respectively.

Trustee Wilt moved and Trustee Czajka seconded to authorize the Mayor and Finance Director to enter into a contract with BSA Software Inc, a Michigan corporation, to purchase a comprehensive financial management and accounting software package in the total amount of \$148,015 and direct Attorney Hayes to prepare the proper resolution for passage. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Decosola, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

Trustee Wilt moved and Trustee Decosola seconded to authorize the Mayor and Recreation Director to enter into a contract with R.C. Systems, Inc, a Michigan corporation, for purchase of RecPro Parks and Recreation software management system in the total cost of \$5,250. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Decosola, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

MAYORAL REPORT

Mayor Hermanek thanked Teresa Michalik and all departments for a record turn-out for the Autumn Fest. He also read a letter of recommendation from Jim Cady, this letter was also sent to EMS supervisor Lorraine Fidonik at Loyola Hospital. Mr. Cady thanked Rob Slepika, from the North Riverside PSI/Fire Department. Mr. Cady commended Rob Slepika for utilizing his knowledge and skills on his behalf in the service of human life.

CORRESPONDENCE

- Request from the Lions Club to solicit on Cermak and 1st Avenue for their annual Candy Days Event on October 6th and 7th.
- Damaris Velazquez sent a letter thanking Mayor Hermanek for allowing the HONR Organization to use Commons Park for their Family Fiesta on September 11th.

Trustee Mengoni moved and Trustee Bianco seconded to approve the request from the Lions Club on October 6th and 7th. Motion carried unanimously.

APPROVAL OF BILLS

Trustee Wilt moved, seconded by Trustee Demopoulos to approve the list of bills submitted for this meeting totaling \$304,588.26 and to have them paid out of proper funds when such funds become available. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Decosola, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ORDINANCES AND RESOLUTIONS

Trustee Demopoulos moved and Trustee Bianco seconded to approve and Ordinance Approving the Variance for 2800 S. DesPlaines Avenue, Scottish Home and to waive the reading. **(16-O-18)** Roll Call Vote:

AYES: Trustees Bianco, Czajka, Decosola, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

Trustee Wilt moved and Trustee Bianco seconded to approve and Ordinance Authorizing the Issuance of General Obligation Bonds (Alternate Revenue Source), Series 2016 in an Aggregate Principal Amount of not to Exceed \$3,000,000 and to waive the reading. **(16-O-19)** Roll Call Vote:

AYES: Trustees Bianco, Czajka, Decosola, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ORDINANCES AND RESOLUTIONS (continued)

Trustee Wilt moved and Trustee Mengoni seconded to approve a Resolution Authorizing the Execution of a Software License and Service Agreement with Bellefeuil, Szur & Associates and to waive the reading. **(16-O-20)** Roll Call Vote:

AYES: Trustees Bianco, Czajka, Decosola, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

UNFNISHED BUSINESS-None

NEW BUSINESS- None

AUDIENCE-

- Barbara Wilson thanked Director Kutt for his service.
- Jim Zak thanked the Village and all departments for a wonderful Autumn Fest and also commented on how great the road construction employees are.

ADJOURNMENT

Trustee Decosola moved and Trustee Bianco seconded for adjournment at 7:29 pm. Motion carried unanimously.

Respectfully Submitted,

**KATHY RANIERI
VILLAGE CLERK**